



A Shelter for Cancer Families Volunteer Confidentiality Agreement

This agreement applies to all volunteers associated with and/or involved in the activities or affairs of A Shelter for Cancer Families (ASCF). This includes all activity associated with ASCF at its main office and all outreach site locations.

All data, materials, knowledge and information generated through, originating from, or having to do with ASCF or persons associated with our activities, is to be considered privileged and confidential and is not to be disclosed to any third party.

This also includes, but is not limited to, any information of, or relating to, our staff, clients, operations, and activities. This privilege extends to all forms and formats in which the information is maintained and stored, including, but not limited to hardcopy, photocopy, automated and/or electronic form.

Client information, including all file information, is not be disclosed to any third party, under any circumstances, without the consent of the ASCF President and Chief Executive Officer.

I agree:

- to complete a background check as a condition of being able to volunteer.

- that should my status change, I will notify ASCF immediately.

My signature signifies I agree to these terms and will abide by, adhere to and honor all of the above.

Printed Name of Volunteer

Date

Signature of Volunteer